

## Works closely with

- Chairperson, principal, other members of VH High School council, and the wider school community

## Located at

- Victor Harbor High School, 3 George Main Road Victor Harbor SA 5211

## Minimum time commitments

- General meetings twice a term (i.e. Wednesday, Week 3 and 7).
- An additional 2 to 3hrs a term reading/reviewing policies, minutes and reports

## Key duties

- Attends all council meetings or puts in their apology.
- Represents the views as a representative of the community
- Offers advice on a range of topics about the site.
- Comes to other functions and meetings, like the AGM or end of year assemblies (as needed/appropriate).
- Actively takes part in discussions about the governance of the school
- Provide a written report one week prior to meetings.

## General responsibilities and requirements

As a member of a governing council, you agree to:

- Comply with the council's constitution
- Comply with the council's code of practice
- Meet the department's requirements for screening, training and induction (your site leader will guide you through what's required)
- Keep up-to-date and informed about your work on the council by looking at: <https://www.education.sa.gov.au/working-us/governing-councils>
- Is required to attend all meetings or puts in an apology
- Is to bring their experience and expertise to the council
- Is to ensure that once a decision is reached by council, that all councillors support that decision in the school community
- Is to act in the best interests of the school community
- Is to be prepared for council meetings and willing to openly discuss issues.

## Desirable experience, skills and personal characteristics

- A positive attitude.
- Interested in seeing children and young people do well at school.
- Willing to work together with other parents, the community and school staff.
- Able to understand and respect different points of view and different cultures.
- Can take part in conversations in a balanced and fair way.
- Maintain confidentiality of information discussed or read.

## Benefits to you

- Experience a close working relationship with school staff and leaders
- Be involved in a shared strategy and vision
- Have an opportunity to meet parents and other community members
- Have the fulfillment of contributing to the overall welfare of all students at the school.